FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00055402-A **Type of Permit:** FILMING **Release Date:** 08/21/2012

Production Company ARTCRAFT PRODUCTIONS INC

Insured Company Name ARTCRAFT PRODUCTIONS INC

Contact Phone No. 1 818-535-4183
Contact Phone No. 2
Fax
Address 5300 Melrose Ave, #56
LOS ANGELES, California 91367

Production Title DOUBLE DECKER

Type of Production Feature

Producer Allegra Clegg

Director Henry Joost & Ariel Schulman

1st AD James Moran

Production Manager n/a n/a

FilmL.A. Coordinator Erica Wade

Location Manager Bob Craft
Primary Phone Mobile - 818-317-3633
Secondary Phone

Location Assistant Michael Wesley
Primary Phone Mobile - 818-517-6271
Secondary Phone

Fees

Posting 1200	$276.00
Notification Charge	$155.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$760.00
FILMLA FILM PERMIT RIDER FEE	$100.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$152.00

Total Permit Fee $1,893.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	F00055402-A	**Location Manager**	Bob Craft
Production Company	ARTCRAFT PRODUCTIONS INC	Primary Phone	Mobile - 818-317-3633
Insured Company	ARTCRAFT PRODUCTIONS INC	Secondary Phone	
Production Title	DOUBLE DECKER		

Location Address 7001 Valley Cir Blvd, West Hills, CA, 91307

Location Name WEST HILLS SPORTS COMPLEX

Location Type Park

Location Description WEST HILLS SPORTS COMPLEX BRONCO FIELD AND LOT

Film Dates 8/22/2012 - 8/22/2012 05:00 - 15:00 1 day

Open or Closed to the Public Closed

Generic Conditions
Community Survey Obtained
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document west_hills_sportscenter.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	2
Generator	1
Honey Wagons	1
Stakebed Trucks	2
Trailers	2
Vans	2

Personnel on Location

Type	Quantity
Cast	5
Crew	60
Extras	30

Where are the extras holding? TBD

Filming Activities Exterior Dialogue; Set dressing of benchesand picnic tables; BBQ effects;

Special Effects: F/X Permit # 17499

Type	No. Times Per Day	No. Takes Per Take

Description of F/X Scene: BBQ effects

Jurisdiction **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 529 **Grid:** D5

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — ReyRonald Pineda
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note RIDER A RELEASES LOCATION

Coordinator Note (2) RAPG MONITORS REQUIRED 5AM TO 3PM

WEST HILLS SPORTS COMPLEX

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Summary Information — Location

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Production Title	DOUBLE DECKER		

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Posting "No Parking" signs COMPANY TO PARK LEGALLY ON:
S/S HIGHLANDER RD., ELMSBURY LN.- SHADETREE LN.
W/S ELMSBURY LN., HIGHLANDER RD - BLUE SKY CT.
W/S ELMSBURY LN, HIGHLANDER RD - SOUTH TO END OF CUL DE SAC

Approximate Footage County Parking **Log Number**

Date(s) 8/21/2012 to 8/21/2012 **Time(s)** 18:00 to 06:00

Posting "No Parking" signs S/S HIGHLANDER RD., ELMSBURY LN.- SHADETREE LN.
W/S ELMSBURY LN., HIGHLANDER RD - BLUE SKY CT.
W/S ELMSBURY LN, HIGHLANDER RD - SOUTH TO END OF CUL DE SAC

Approximate Footage 901 - 1200 **Log Number** 41138

Date(s) 8/22/2012 to 8/22/2012 **Time(s)** 00:00 to 00:00

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Failure to comply with these conditions will be in violation of your film permit and may result in revocation of permit.

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

WEST HILLS SPORTS CENTER

- **OK to film at West Hills Sports Complex – soccer field area north of the baseball fields.**
- **OK to bring in freestanding goal posts.**
- **NO molded cleats on grass field, only rubber soles on actors feet for soccer games.**
- **NOT allowed to alter landscape of soccer field.**
- **MUST have Park Film Monitor on site at all times.**
- **MUST adhere to Park Film Monitor's instructions at all times. Monitor's instructions and/or judgment may override written guidelines.**
- **MUST be (hard) out of West Hills Sports Complex by 03:00PM. NO EXCEPTIONS!**
- **OK to set dress at the park with benches, chairs and picnic tables. MUST ensure that furniture does NOT dig into park grounds.**
- **OK to have barbeque pit on site. MUST ensure that barbeque pit holes do not stake into the ground.**
- **MUST ensure that barbeque pit fire is controlled on park premises.**
- **MUST ensure that barbeque pit is away from trees or any brush when pit is in use.**
- **NOT permitted to film on the baseball field at any time.**
- **NOT allowed on any of the baseball fields at West Hills Sports Center.**
- **Must park all vehicles legally in the parking lot. May not park along dirt shoulder of the road.**
- **Allowed to use half of the parking lot for cast/crew vehicles only.**
- **NOT allowed to park production vehicles inside parking lot.**
- **Allowed to have generator on site, but MUST place it on a concrete surface and away from any brush.**
- **NOT allowed to alter the landscape – i.e. dig holes and stake into the grounds.**
- **NOT allowed to climb trees inside the park.**
- **DOES NOT have exclusive use of West Hills Sports Center and parking lot.**
- **NOT allowed to close off any access to the park and parking lot.**
- **MUST share parking lot with park patrons.**
- **MUST stay clear of all fire lanes.**
- **NO heavy equipment allowed on the grass.**
- **NO vehicles allowed on the grass at all times.**
- **Must maintain access to the dumpsters.**
- **OK to perform drive ups and away inside parking lot.**
- **Must not close off the parking lot, must allow cars to be able to drive thru at all times.**

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- **OK to do two-minute pedestrian control while cameras are rolling.**
- **MUST let park patrons pass access areas when cameras are NOT rolling.**
- **NO vehicles allowed of any kind on trails at any time, if any.**
- **NOT allowed to park vehicles along the trails, if any.**
- **MUST hand cart/carry all equipment to location.**
- **Must work around park patrons, park staff and park activities.**
- **May not block any access roads, driveways or dumpsters.**
- **Pedestrians have the right of way at all times.**
- **NOT allowed to film any patron unless given permission with written consent.**
- **MUST leave area clean or better once all filming activity has concluded at West Hills Sports Center.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-55402-A
ARTCRAFT PRODUCTIONS INC – DOUBLE DECKER
(WEST HILLS SPORTS CENTER)

NOT A PERMIT